



# City of San Leandro

Meeting Date: April 20, 2020

## Staff Report

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**File Number:** 20-100

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.F.

**TO:** City Council

**FROM:** Jeff Kay  
City Manager

**BY:** Debbie Pollart  
Public Works Director

**FINANCE REVIEW:** Liz Warmerdam  
Interim Finance Director

**TITLE:** Staff Report for a City of San Leandro City Council Resolution for the Approval of Fiscal Year 2021 Proposed Projects Paid from the State's Road Maintenance and Rehabilitation Account to City's Gas Tax Fund (140-31-057) for Streets Maintenance

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### SUMMARY AND RECOMMENDATIONS

In order to receive funding from the State's Road Maintenance and Rehabilitation Account, the City must annually submit to the State (by May 1st) a list of streets maintenance projects anticipated for completion in the coming fiscal year.

### BACKGROUND

Existing law provides various sources of funding for transportation purposes, including funding for the state highway system and the local streets and roads system. These funding sources include, among others, fuel excise taxes, commercial vehicle weight fees, local transactions and use taxes, and federal funds. Existing law imposes certain registration fees on vehicles, with revenues from these fees deposited in the Motor Vehicle Account to fund the Department of Motor Vehicles and the Department of the California Highway Patrol. Existing law provides for the monthly transfer of excess balances in the Motor Vehicle Account to the State Highway Account.

SB 1, signed by Governor Brown in April 2017, created the Road Maintenance and Rehabilitation Program (RMRP) to address deferred maintenance on the state highway system and the local street and road system. The bill requires that the County Transportation Commission (CTC) adopt performance criteria, consistent with a specified asset management plan, to ensure efficient use of certain funds available for the program.

SB 1 provides for the deposit of various funds for the program in the Road Maintenance and Rehabilitation Account (RMRA), which SB 1 created in the State Transportation Fund, including the following:

- Revenues attributable to a \$0.12 per gallon increase in the motor vehicle fuel (gasoline) tax imposed by the bill with an inflation adjustment;
- 50% of a \$0.20 per gallon increase in the diesel excise tax, with an inflation adjustment;
- A portion of a new transportation improvement fee imposed under the Vehicle License Fee Law with a varying fee between \$25 and \$175 based on vehicle value and with an inflation adjustment; and
- A new \$100 annual vehicle registration fee applicable only to zero-emission vehicles model year 2020 and later, with an inflation adjustment.

Under SB 1, the fuel excise tax increases took effect on November 1, 2017, the transportation improvement fee took effect on January 1, 2018, and the zero-emission vehicle registration fee takes effect on July 1, 2020.

### **Analysis**

Similar to the Highway Users Tax Account (HUTA), the Road Maintenance and Rehabilitation Account (RMRA) is continuously appropriated and apportioned to local jurisdictions on a monthly basis. There is not a set monthly amount because it is use-based; it is not reimbursement based.

The following revenues will flow to local jurisdictions:

- New Gas Tax
- Transportation Improvement Fee
- Portion of Diesel Excise Tax

Fifty percent (50%) of the revenue goes to the state, and 50% to local jurisdictions, with the local share split evenly between cities and counties. City revenues are allocated per capita; County revenues are allocated 75% by registered vehicles, and 25% by road mileage.

Eligible projects “shall be prioritized for expenditure on basic road maintenance and road rehabilitation projects, and on critical safety projects.” (*Streets and Highways Code Section 2030(a).*) There is no use-it-or-lose-it requirement in SB 1, so multi-year projects are eligible.

Eligible projects include, but are not limited to:

- Road maintenance and rehabilitation;
- Safety projects;
- Railroad grade separations;
- Complete streets components, including active transportation, bike/ped, transit facilities, and stormwater capture projects;
- Traffic control devices; and
- Match for state/federal funds for eligible projects

Per implementation guidelines, basic maintenance and safety projects should be prioritized, and to the extent possible, include complete streets components and advanced technologies.

Prior to receiving funds, local agencies must annually submit a list of projects proposed to be funded with RMRA funds to the CTC. Although the CTC is not an ‘approving’ body, project lists

will be reviewed to ensure that they include statutorily required information to establish eligibility for funding. Failure to submit a project list to the CTC and establish annual eligibility results in forfeiture of monthly apportionments. Currently, there is no process to recoup lost apportionments, which would be distributed to eligible agencies.

SB 1 requires that the project list include four components:

- Project Description;
- The location of each proposed project (“citywide” is not an option);
- Schedule for completion; and
- Estimated useful life of improvement

California Streets and Highways Code Section 2034(a)(1) stipulates that the list must be pursuant to an adopted budget (or budget amendment), approved at a public meeting, and that all projects proposed to receive funding shall be included in the City’s budget.

The list cannot limit flexible use of funds, provided that funds are only used for eligible projects, meaning that a city can fund projects in a given year *not* on the project list, or not fund projects that were on the project list. At the end of the fiscal year, the City must report back to the CTC on the locations of work performed. Per established guidelines, any listed projects not started/completed can be moved to the next year’s list. Changes to the list do not require going back to the CTC for an amendment.

In order to receive RMRA funding, a city or county must annually expend from its general fund for street, road, and highway purposes an amount not less than the annual average of its expenditures from its General Fund during Fiscal Years 2009-2010, 2010-2011, and 2011-2012 (Streets and Highways Code Section 2036(b)). This is referred to as the ‘Maintenance of Effort’, or MOE. If a city or county fails to meet the MOE in a fiscal year, it can be made up in the following fiscal year. The CTC can audit to determine that the MOE was met, and non-compliant agencies may have to reimburse the state.

Included in the MOE are unrestricted, discretionary funds including vehicle in-lieu tax revenues and revenues from fines and forfeitures, expended for street, road, and highway purposes. One-time allocations expended for street and highway purposes, but which may not be available on an ongoing basis, including revenue provided under the Teeter Plan Bond Law of 1994, are *excluded*. Additionally, HUTA funds are not part of the MOE calculation.

The projects performed in San Leandro are coordinated with the Engineering & Transportation Department to ensure that any required ADA ramp work coincides with the projects. The information below lists proposed work for Fiscal Year 2021.

**City of San Leandro In-House Streets Maintenance - FY 2021**

<u>LOCATION</u>	<u>EX./PROP. PCI</u>	<u>EST. LIFE</u>	<u>START/ COMPLETION</u>
<b>Thornton St. (Residential);</b> from San Leandro Blvd. west to dead end. Remove and replace asphalt surface (estimate 525 tons).	11/100	20 years	Sept./Sept. 2020
<b>Williams St. (Collector);</b> from San Leandro Blvd. West to UPRR tracks. Remove and replace asphalt surface (estimate 56 tons).	62/100	20 years	Sept./Oct. 2020
<b>Marina Blvd. (Arterial);</b> from San Leandro Blvd. West to UPRR tracks. Remove and replace asphalt surface (estimate 112 tons).	25/100	20 years	Oct./Oct. 2020
<b>Harlan St. (Residential);</b> from San Leandro Blvd. West to dead end. Remove and replace asphalt surface (estimate 252 tons).	5/100	20 years	Oct./Oct. 2020
<b>Estabrook St. (Residential);</b> from San Leandro Blvd. West to dead end. Remove and replace asphalt surface (estimate 282 tons).	5/100	20 years	Nov./Nov. 2020
<b>Cypress St. (Residential);</b> from Cedar Ave. to Willow Ave. Remove and replace asphalt surface (estimate 1,050 tons).	9/100	20 years	May/May 2021

Crack Sealing Streets:

<b>Wicks Blvd.</b> from Merced St. to Lewelling Blvd.	73-78/100	5 years	June/June 2021
<b>Lake Chabot Road</b> from Estudillo to Astor Dr. Work continuing from FY 2020 to FY 2021 includes:	48/50	5 years	June/July 2021

Projects Anticipated to be Rolled Over from FY 20:

<b>West Ave. 134th (Residential):</b> between Menlo St. to western terminus (dead end). Remove and replace asphalt surface (estimate 1,695 tons)	23/100	20 years	July/August 2020
<b>West Ave. 136th (Residential):</b> between Aurora Dr. and Menlo Street. Remove and replace asphalt surface (estimate 1,288 tons)	38/100	20 years	Aug./Sept. 2020

Also included in the FY21 work is the purchase of a “rent-to-own” cold milling machine (previously approved by the City Council via Resolution 2019-006), utilizing SB1 funds for payments to occur over Fiscal Years 2020 and 2021.

**Budget Authority**

The City's MOE, as established by the State Controller's Office (SCO) is \$3,127,163. As indicated previously, this amount is the average reported General Fund expenditures for Fiscal Years 2010, 2011, and 2012. Based on conversations with both Finance and Engineering & Transportation Department staff, it is anticipated that the required MOE will be met. No budgetary actions are required.

**ATTACHMENT(S)**

None.

**PREPARED BY:** Debbie Pollart, Director, Public Works Department



# City of San Leandro

Meeting Date: April 20, 2020

## Resolution - Council

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**File Number:** 20-101

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Jeff Kay  
City Manager

**BY:** Debbie Pollart  
Public Works Director

**FINANCE REVIEW:** Liz Warmerdam  
Interim Finance Director

**TITLE:** RESOLUTION of the City of San Leandro City Council to Approve Fiscal Year 2021 Proposed Projects Paid from the State's Road Maintenance and Rehabilitation Account to City's Gas Tax Fund (140-31-057) for Streets and Roads Maintenance

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**WHEREAS**, in order for the City to receive future anticipated Road Maintenance and Rehabilitation Account funds from the State pursuant to SB 1, the City must annually submit a list of proposed projects, which is in the staff report, was presented to this City Council, and is made a part hereof; and

**WHEREAS**, the City Council is familiar with the list of projects provided; and

**WHEREAS**, the City Manager recommends approval of said projects list.

**NOW, THEREFORE**, the City Council of the City of San Leandro does **RESOLVE** as follows:

- That said list of proposed streets and roads maintenance projects and equipment provided in the staff report associated with the approval of this resolution is approved, and that such staff report shall be attached to and made a part hereof.
- The State funds will be used in accordance with statute.
- The City will abide by the mandated eligibility and reporting requirements.
- The City Manager (or his designee) is authorized to make all approvals and take all actions necessary or appropriate to carry out and implement the intent of this Resolution.